

Denby Village Conservation Group

Draft Minutes of the meeting held on the 4th of August 2018 at 11 am in the George Inn

In Attendance

Dean Wyatt (Chair), Anne Middleton (minutes), June Cook, Martin Conlon, Christine Figg, Bill Jones, Shelagh Uden, Sylvia Steele, Jane Raistrick, Julie Martin, Paul Edwards, Cheryl Butcher.

Agenda

63.18 Apologies

Were received, from Ken Bellamy, Diane Brown, Vera Bell, George Parsisson & David Raistrick. As Ken and Diane were unable to attend the meeting it was agreed that the meeting would focus on preparations for the Denby Dash (just 3 weeks away).

64.18 Minutes from the last Meeting and Matters Arising.

It was agreed that the minutes of the last meeting held on the 7th of July were an accurate record of the matters discussed (except the title needed amending as it was not the AGM!).

65.18 Denby Dash

Anne thanked everyone who had helped with course clearance earlier in the week and updated the meeting on race preparations.

Promotion

Pre-entries are currently 39 seniors and 7 juniors; comparable with the same time last year, however, members were asked to encourage neighbours, friends & relations to enter. Anne plans to email DDAC juniors a reminder about the race and will put details on the Shelley junior Parkrun FB page. Dean intends to increase promotion via The George website, FB & Instagram.

Permissions

A letter about the temporary road closure on affected sections of Coal Pit Lane, Greenfield Close & Bank Lane had been distributed to residents and Tony Hughes at Broomfield House Equestrian had agreed to share it with visitors to the stables. Laminated copies of the letter would be attached to garages on Coal Pit Lane, at the allotments and the ménage and field near '5 ways' on Bank Lane. (Dean has invested in a laminator which can be used by the Group – the cost of pouches will be reimbursed from the Group's account).

David Cook confirmed that the field before Quaker Bottom only has sheep this year, although he will talk to the farmer to see if they can be moved to an alternative field to allow the gate near the Quaker burial ground to be open on race day.

Volunteers

There were approx. 100 tasks requiring 'race maker' volunteers to ensure the event is safe and enjoyable. Recruitment of volunteers was progressing well; first aid, registration & timekeeping teams were complete; as are volunteers to look after the cake and burger stalls.

Anne was planning to talk to a few more villagers over the weekend to complete the 38 marshalling positions. Race day volunteers were still required for 'results runner', parking stewards (aiming for 2 pairs for each shift 9:15 – 10.30 & 10.30 – 11.45) and to help 'man' the Conservation Group's stand (~12 – 2).

Race routes would be marked with tape the day before the race, with final checks and signs being put up early on race day. Members of the race organising committee and hopefully a couple of other village runners would be responsible for this element of race preparation.

Other volunteers were needed to help race day set-up in the recreation ground & to dress the garages from ~8.30am – (first aid tent, tables, water, freezer & generator, finish line funnel & signage). Martin, Julie & Bill agreed to help. Julie agreed to lend a fold-up table for the flapjack and Shelagh will lend a water container.

Senior race marshals would be asked to remove tape and signs around their marshalling points to assist route clearance but a final check would be needed to ensure all race routes were clear of tape and any rubbish by the end of the day. Volunteers were also needed to dismantle tents etc in the Rec from ~ 3pm. Shelagh agreed to help but more hands are needed!

Donations

The event is highly dependent on kind donations of baking and prizes.

Anne brought samples and circulated guidance notes for senior finisher's flapjack and was keen to identify a further 7 volunteers to each bake 15 x 2.5" square pieces. Jane and Dean offered to bake flapjack. Shelagh agreed to ask Diana Brown & friend Debbie and Christine & June will ask Denby Ladies at their meeting next week. The aim was to bake 150 pieces plus a little overage. Equally important was the baking of cakes for the cake stall. Shelagh, Anne, June & Christine offered to bake cakes and it was hoped that John Wilshire might make some more of his amazing chocolate brownies!

Winners of the junior races would receive an engraved medal; Vera had kindly agreed to pay for these. Inexpensive water bottles or something similar will be purchased for the junior age category prizes.

Donations of garden produce, wine/beer, chocolates etc were required for senior race prizes & a few spot prizes (x 30 in total). It was agreed to have a raffle rather than the 'guess the winning time competition' as it might raise more money, however this would also require prizes. Local businesses had donated raffle prizes for other pub events and Shelagh agreed to talk to the new Everything Yorkshire shop in Denby Dale. All prize donations will need to have been dropped off at The George by Saturday evening; there will be a supermarket dash to purchase the deficit on the Sunday before race day.

Race day timeline

Anne circulated a draft timeline for race day which was similar to previous years. Shepley brass band would play 12.30 – 1.45, either on the Rec or at The George depending on weather. There would be a bucket for donations. Dean had booked 'Jake & The Box' who would play at The George from 2 - ~4pm.

Bill enquired about contingency for bad weather. Race maker volunteers will be asked to bring waterproofs in case they are needed and the runner safety briefing will include a special mention about slippery surfaces and the need to take care. Additional marquees may be required at The George and Anne hopes to be able to borrow an extra tent from DDAC for the Rec if rain is forecast.

Week before race day

A further working party to help with course clearance (including strimming) and litter on the Rec / green lane will take place on **Mon 20th August, meeting at The George at 11am.**

Highway signs and cones will need to be collected from Reins Depot unless they can deliver. This would require help from someone with a large car or trailer. Anne will collect ice cream from

Yummy Yorkshire on Friday, to be stored in the freezer at The George. It is hoped that they may also lend us a small presentation freezer & sign to help promote sale of any excess ice cream tubs not needed for junior finishers for use on the cake stall.

Briefing sessions for marshals, timekeepers, & registration team will be arranged for Friday 24th & Saturday 25th – these will be held in the tap room at The George. Anne will liaise with volunteers on day / times.

66.18 Photo competition

Judges had completed the difficult task of judging the village photo competition and 12 had been chosen for the 2019 calendar which would be on sale at the Denby Dash. Dean would check printing costs but was minded to leave the price at £4, as before. Dean to send Anne the winning photos so they can be added to the Group's website.

67.18 Planning Issues

David R was not at the meeting but provided a summary which Jane presented:

- **9 Bank Lane** – decision awaited regarding single storey rear extension & small porch to front.
- **170 Denby Lane** – installation of 6 floodlights to ménage has been approved.
- **1 Smithy Hill** has been approved with no amendments. Having had no response from the Planning Officer, David has written to the Strategic Director as the application included materials inconsistent with a Conservation Area.
- **28A Smith Hill** – new application submitted for a single storey rear extension and conversion of roof space using matching materials. The public consultation period ends on 26th August.

68.18 Any Other Business

Items discussed included

- Litter pick next Sunday the 12th August.

69.18 Date of the Next Meeting

Our next meeting will be Saturday the 1st September at 11am in the George Inn.

Dean thanked everyone for their attendance.

The meeting closed at 12 noon.

Signed by the Chair..... Date